



**Registration  
2009 - 2010**

*\*Enrollment is based on a first-come first-serve basis\**

Registration Date: \_\_\_\_\_

**CHILD'S INFORMATION**

Name of Child: \_\_\_\_\_ Female  Male  Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_

Please advise us if your child has any dietary restrictions that we need to be aware of.

\_\_\_\_\_  
\_\_\_\_\_

None



## Registration 2009 - 2010

**ENROLLMENT & TUITION AGREEMENT:** I agree to follow the payment schedule, policies and procedures of the Pinecrest Academy Preschool. Monthly fees are due on the 1<sup>st</sup> of every month. There is a \$25.00 late fee for payments received after the 5<sup>th</sup> of the month. Late fees accrue from week to week until payment is made. If tuition payments are more than two weeks late, the student's class placement will not be guaranteed. Returned checks are charged \$25.00 for redeposit. After two returned checks, Pinecrest Academy will require payments to be made by cash or money order. There is a late pick-up fee of \$1.00 per minute. Withdrawal or discontinuation from the Pinecrest Academy Preschool requires two weeks notice. Without proper notification, tuition will be assessed and collected for the two-week notification period. There are no credits for absence, illness, holiday, or closings due to natural disasters. The Parent(s) or Guardian(s) will remain liable to pay any outstanding fees. Students and families may not attend school events or be entitled to student's files or a progress report until their account is current. The Pinecrest Academy Preschool may also terminate a student's enrollment from the school if it is in the best interest of the school. Reasons for termination include, but are not limited to, nonpayment of fees, aggressive or disruptive behavior, and damage deemed excessive to school property or materials. It is the responsibility of the parent(s) or guardian(s) to read and be aware of all school policies as stated in the Pre-Kindergarten Parent Handbook.

### TUITION

Registration	\$125 ( <i>non-refundable</i> )
Supply Fee	\$200
Tuition	\$475/month

### DOCUMENTS REQUIRED AT TIME OF REGISTRATION

- Birth Certificate
- Form #680 (Blue Health Form) Immunization Form
- Form #3040 (Yellow Health Form) Certificate of Health

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I have received and read the *Pinecrest Academy Preschool Parent Handbook and Enrollment & Tuition Agreement*. (\_\_\_\_\_)  
*Initial*

Registration Fee is non-refundable: (\_\_\_\_\_)  
*Initial*